**In-take form**

Confidential and independent legal advice for persons who have experienced harassment in the workplace or sexual violence

**Instructions:**

Choose one of these options to request access to free legal services:

1. Call this toll-free number: 1-855-JURIPOP (1-855-587-4767)
2. Complete this form online and send it to: accueil@juripop.org
3. Fill out the form online at [www.juripop.org](http://www.juripop.org)
4. In person or fill out the form, and mail it to the address below:

Juripop, 2006 Plessis Street, #300, Montréal (Québec), H2L 2Y3, Canada

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| --- |
| 1. **Applicant information**
 |
| 1. **Which pronoun(s) should we use when speaking to you? Indicate your preferred pronoun(s) with an "X":**

Elle:She: He: She or he (in alternance): Zie/Ze: Sie: Ey: Ve: Tey: E: F(ae): Per: Other(s):  |
| 1. **In which language do you prefer to speak (including languages and dialects other than English?**

Language: Dialect: Other:  |
| 1. **Please indicate the administrative region where you live with an "X":**

Abitibi-Témiscamingue: Bas-Saint-Laurent: Capitale-Nationale: Centre-du-Québec : Chaudière-Appalaches: Côte-Nord: Estrie: Gaspésie-Îles-de-la-Madeleine : Lanaudière : Laval : Mauricie : Montérégie : Montréal : Nord-du-Québec : Outaouais : Saguenay-Lac-Saint-Jean :  |
| 1. **First Name:**
 |
| 1. **Last name:**
 |
| 1. **Is your legal name different form your usual name?** **If so, please give us your legal name. If no, please go to the next question.**

*If so, please give us your legal name. We need your legal name to verify conflicts of interest. A conflict of interest is a serious risk that the lawyer’s duties could harm a client, for example with another client, a former client, or another person. For example, the lawyer cannot represent the harassed employee and their employer confidential and will never be used other than to verify the conflict of interest.*  |
| 1. **Contact information**
 |
| 1. **Please enter your contact details where we can contact you. Please note that no message will be left, and the phone number will be hidden.**

Phone number: Can we leave a voicemail? (Yes/No): Email: Details or comments on how to contact you: 1. **When is the best time to contact you? Write "X" in the appropriate line. Please select at least one (1) option on the weekdays, between Monday and Friday:**

Anytime: Monday morning: Monday afternoon: Monday evening: Tuesday morning: Tuesday afternoon: Tuesday evening: Wednesday morning: Wednesday afternoon: Wednesday evening: Thursday morning: Thursday afternoon: Thursday evening: Friday morning: Friday afternoon: Friday evening: Saturday morning:Saturday afternoon: Saturday evening: Sunday morningSunday afternoon:Sunday evening:  |
| 1. **Your situation**
 |
| 1. **Select all the following situations that applies to you (one or more) with a "X":**

I have received a formal notice: You have received court proceedings: I have already taken legal steps: I am not in any of these situations: Other: **We are currently receiving a large number of inquiries. If your situation is urgent, please contact us at 1-855-JURIPOP.** |
| 1. **Did someone help you complete this form?**
 |
| 1. **If so, please complete this section:**

First Name: Last name: Phone number: Email: Who is the person in relation to you: * **I have complete this form on behalf of the requesting person, who consents to me submitting it.** **Write "X" in the appropriate line.**

Yes: No: |
| 1. **I completed this form on behalf of the applicant**
 |
| 1. **Please tell us your:**

First Name: Last name: Phone number: Email: Who is the person in relation to you:  |
| 1. **How did you hear about the program?**
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| 1. **How did you hear about the program?**

Organization or social worker:  |
| 1. **Questions**
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| **Question 1: Who can I call if I have questions related to this form?Answer:** You may send an email to accueil@juripop.org or call 1-855-JURIPOP (1-855-587-4767). |
| **Question 2: Can I choose my lawyer?Answer:** Absolutely, you can choose your own lawyer, or you may ask that we assign you a lawyer according to your preferences. |
| **Question 3: If I use your services, will I have to go to the police?Answer:** No, we respect your decision. You will have no pressure to go to court or go to the police. We are a completely independent and confidential service. |
| **Question 4: What happens next, after submitting this form?Answer:** A member of our team will contact you so that you can choose your lawyer. |